**HOW TO UPDATE YOUR ACCOUNT INFORMATION IN EZ CLASS** (including change of email address)

**Step 1**: Go to **www.EZClass.us** and Log In.

**NOTE**: You have the option to retrieve your Username or Password if you forgot them – it’s below the

Log in

**A close up of a map

Description generated with high confidence**

**Step 2**: After you have Logged In, click on the “v” next to your name to reveal the drop-down box. Click on “Edit profile”

A screenshot of a video game

Description generated with high confidence

**Step 3**: The following box will be revealed. Make any necessary changes, including the email address you want on file with us. You can add other information if you wish.

A picture containing screenshot

Description generated with very high confidence

**Step 4**: When finished, scroll to the bottom of the page and click the “Update profile” button to save your changes.

A screenshot of a cell phone

Description generated with high confidence

If you require further assistance, contact the **EZ Class Help Desk** at **(609) 448-9655** or email **frank@EZClass.biz.**

A picture containing table, sitting, indoor

Description generated with high confidence